

Healthcare Consulting & Management Services

Human Resources

Project Management



Managing your employees and executing best practices is not an easy task. Building a solid foundation requires using the proper tools, resources and professionals.

At Virtual OfficeWare, our consultants employ best practice techniques. We manage a variety of responsibilities concerning the human resources management of your business for you to achieve successful results. Whether your practice is seeking additional assistance in it's Human Resources department without adding staff or need a comprehensive system developed supporting HR functionalities, we can make that happen.

Project Management is a general term that can encompass many specific elements. Our consultants are equipped to manage all ends of spectrum and what lies in between. We are here to assist your practice needs where you need it most. In your line of business your focus is to either maintain the health of your patients or enhance the health of your patients. Who do you have by your side to increase the healthiness of your business?

Taking the time to focus on internal operations and relations is important to running a healthy and robust business. Our team of professionals will help to manage the current HR processes within your organization, survey employees, create employee handbooks, develop policies, procedures and job descriptions reflecting the values of your company, as well as to implement a performance management program (PMP).

We interweave our knowledge and skills into producing an effective network of human resources within your organization, helping to improve processes, efficiency, and to secure future growth.

Contact us for more information on this service and others. Call 1.888.950.0688 X 160 or visit us online at:

www.virtualofficeware.net/HR-Consulting-Services.

It's our business to transform your business into a model of healthcare success!

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Project Management Target Points:

- Provide HR assistance without having your practice budget additional staff
- Conduct HR Audits
- Create Employee Surveys
- Customize employee handbooks, policies and procedures to emanate your practice's values
- Create Job Descriptions
- Implement a performance management program (PMP)
- Assemble an HR System and set of functions within your practice

Additional Consulting Services:

- Talent Acquisition
- Temporary Staffing
- Training Services
- HR Support Services
- Physician Practice Check Up

Office locations in:

- Pittsburgh, PA
- Massapequa, NY